

OTTAWA JAZZ FESTIVAL INC

FESTIVAL de JAZZ d'OTTAWA

TD Ottawa International Jazz Festival Application Guidelines

The **32nd annual TD Ottawa Jazz Festival** is scheduled for June 21st to July 1st 2012 . If you are interested in playing at the Festival please follow the guidelines below.

Application Guidelines

Please submit the following materials along with the Artist Application Form

1. **Work Sample:** CD/DVD, or mp3

- Please check your CD for sound quality, if you wish to be considered for Jazz Festival Compilation CD please insure that audio is at 16bit, 44.1Khz (standard CD quality)

2. **Digital Press Kit:** Please have the following in your press packet (CD/DVD):

- High Resolution photos (300 dpi)
- Video for promotional use (Web links are acceptable)
- A 30-120 second audio clip for promotional use
- A written artist/group bio
- A brief description of project (one paragraph up to 150 words)
- Band line up (including instruments)
- Link to your website, myspace or reverbnation site
- Stage plot and technical requirements

PLEASE READ

- All materials submitted must be labeled with the band name, contact name, address and phone number. Only complete applications will be considered.
- All materials submitted (including DVD and photos) will be retained by the TD Ottawa International Jazz Festival. The materials will not be returned to you whether or not you are selected.
- Only one entry per band is allowed

Application deadline: January 15th, 2012

Please mail submissions to:

Ottawa Jazz Festival
CO: Petr Cancura
602-294 Albert St.
Ottawa, Ont.
K1P 6E6

or email: petr@ottawajazzfestival.com

The Ottawa Jazz Festival will review all Submissions. Selected Bands and musicians will be notified no later than March 1st, 2012
If you have any questions regarding the submission process please contact Petr Cancura, Programming Manager,
at petr@ottawajazzfestival.com

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ARTIST APPLICATION FORM

Artist/band name:

Contact Information

Name:

Relationship to Artist (Band, Manager, Agent, etc.):

E-mail:

Phone number:

Fax Number:

Mailing address:

Are you from the Ottawa Area? Yes No

Have you performed at the Festival before? Yes No

If yes, in what year?

This year, the Festival is releasing a compilation album to promote the work of local musicians and the Festival. The majority of the track selection will be made by a panel of the festival and the remaining slots will be decided through an online vote.

Check this box if you wish to be considered for the 2012 Festival compilation CD

- If checked include a studio-quality, ready-to-release recording ("wav" or AIFF file type at 16bit, 44.1Khz) of the track you would like to be considered. You may also indicate which track on your Work Sample CD you wish to be considered. (New material is encouraged but not required)

For more information please visit ottawajazzfestival.com/index.php/compilation

Please include additional information on extra sheets or email