



Ottawa Jazz Festival 2016 Annual General Meeting

All Members who are at least 18 years old and have actively participated in the running of the Festival in the last year as volunteers are **voting Members** of the Ottawa Jazz Festival Corporation.

As a voting Member, you have a voice at the Annual General Meeting – by formally receiving the financial reports for the year, electing the incoming board of directors and having an opportunity to ask the board and executive producer any questions that you might have.

This proxy is provided for use **by voting members** of the Ottawa Jazz Festival Corporation who are **unable** to attend the Annual General Meeting on **Monday, November 28, 2016**.

Option 1: Assign another voting member of the Corporation as your proxy, by providing all required information and your signature on the form below, and giving it to your proxy to take the AGM or

Option 2: Assign the “Secretary of the Board of Directors” as your proxy by providing all required information and your signature on the form below and sending it to: The Secretary, c/o Ottawa Jazz Festival, Suite 602-294 Albert St., Ottawa, ON, K1P 6E6 by no later than **12PM, November 28, 2016**.

PROXY FORM

The undersigned, being a voting member of the Ottawa Jazz Festival Corporation, hereby revokes all prior proxies and appoints _____ (please print), who is also a voting member of the Corporation, as his or her proxy; the proxy holder is authorized to attend and act in his or her discretion on behalf of the undersigned with respect to all matters identified in the Notice respecting the Annual General Meeting or any other matters which properly come before the meeting.

DATED this ____ Day of [month]_____, 2016

SIGNATURE_____

NAME (please print)_____

ADDRESS_____

CITY _____ PROVINCE _____

POSTAL CODE _____ TELEPHONE _____